

## PTO Board Meeting October 17, 2017

**Present:** Sr. Maria Benedicta, Tim Fletcher, Tricia Powers, Meg Linden, Katie Broach, Anne Casavant, Tami Jurewicz

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### **Principal's update:**

- We are finishing first quarter. Grades and Dibels scores will come home next week.
- The Fifth Grade Lock In was a success, and clean up was quick and easy. The Sixth Grade Lock In will be this evening.
- Fall Parties will be next week.
- Sr. Maria Benedicta is asking all teachers not to give homework on solemnities like All Saints' Day.
- The parent-teacher conferences will be Friday, November 3<sup>rd</sup>. Marla Richardson is helping to organize the lunch that day.
- On November 10<sup>th</sup>, OLMC will host the Hidden Treasures of Our Lady of Mt. Carmel Sapphire and Gold Gala.
- On November 9<sup>th</sup> and 10<sup>th</sup>, Jayne Slaton will be coordinating the assembly of the Thanksgiving Baskets in the Parish Hall. The students will eat lunch in their classrooms, and she may ask for extra parent helpers to monitor lunch while the teachers take their lunch breaks.

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### **Vice Principal's Update:**

- Mr. Fletcher and Mr. DiBlasio, along with the Boy Scouts, may be coordinating a STEM program to be held on an evening in March. They are

hopeful that they can get private companies to fund/sponsor this. Students might get extra credit for attending this.

- The 8<sup>th</sup> graders are selling poinsettias to raise money for their Washington, DC trip. The deadline for sales is November 1<sup>st</sup>. They will be promoted after masses, in carpool, and via the announcements.
- OLMC is still considering the logistics of full day kindergarten. We are still looking at the results from the survey posted in Messages from the Mount. Currently, 80% of the parish's budget funds the school.
  - We do not have extra resources to fund full day kindergarten at this time. It would also of course require more teachers and instructional assistants. We would also need more space.
  - We currently have 18 to 19 students per kindergarten class; we would anticipate about 25 students for the full day class, necessitating the instructional assistants. We are looking at what the number of students would be needed to "break even"- maybe between 25 and 35 students. If we would not reach that "break even" point, then the full day kindergarten would not be offered.
  - If we were to offer full day kindergarten, those students would be combined with the half day morning kindergarten students. There would be no afternoon half day option. We still cannot have more than 75 students total, because there would not be room for them in 1<sup>st</sup> grade.

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## Treasurers' Update:

- September financials:
  - Income included interest income and used uniform sales.
  - Expenses included \$411 for the OLMC birthday cake, \$1,194 for curriculum enrichment, and \$75 for bulletin boards. Additional expenses out of the PTO discretionary funds included half of the new green envelope subscription and PTO badges for the new PTO members. They also included \$1,150 for teachers' wish lists, a Read Naturally Live subscription for 50 users, \$900 for Dibels, and \$3,600 for the second payment for the smart panels.
  - Wash accounts include the Mothers' Mass and Movie Night for the 1<sup>st</sup> and 2<sup>nd</sup> graders. Financials are not complete for these yet.
    - For the Mothers' Mass, expenses included the table decorations and the green envelope subscription. Ticket sales have not been tallied yet.
    - For Movie Night, income was \$995. Expenses included pizza, snacks, and other supplies.

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## Old Business:

- Movie night went well, and it was agreed that the separation of the K/1<sup>st</sup>/2<sup>nd</sup> and 3<sup>rd</sup>/4<sup>th</sup> grades was a good idea.
- Open house went well.
- The Scrip Fall Promotion was a huge success. We raised \$64,000 in sales, with earnings for the school totaling \$3,000! A total of 98 families

participated in this (150 families total this school year so far). The students earned a crazy sock day for November 7<sup>th</sup> and a support your team day for November 14<sup>th</sup>.

- The Book Fair ran smoothly. The students liked the selection of books, and we had enough volunteers. We earned about \$7,000 worth of books!
  - Disability awareness week also went smoothly. We used a company to help run this, and the opinion is that if the cost is less than \$1,000 per year, that this way is worth continuing in the future. We could also use more volunteers for the younger students next year.
  - Chick-Fil-A day resulted in an \$800 check for OLMC!
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### **New Business:**

- Upcoming events:
  - Community Care Day in Anderson, headed up by Karen Collins & Elyse Cloran
  - St. Nicholas Workshop, headed up by Shelly Preston and Maureen Debone
  - Freddy's spirit night will be on the day of parent-teacher conferences.
  - Wendy Pottratz is working on creating a Mothers' Retreat in December. This will include a half day option and lunch, and Fr. Aaron may be hearing confessions that day. It may finish up with adoration before carpool. The cost will just be for lunch.
  - The teachers' Scrip wish lists are being compiled and will be released soon!

- The Teachers' Luncheon is scheduled for November 3<sup>rd</sup>, headed up by Marla Richardson.
  - St. Nicholas will be passing out candy canes to the classes this year; we may need volunteers to buy the candy canes and to attach notes to them. Anne Casavant is heading this up.
  - The St. Nicholas Workshop will be December 4<sup>th</sup> through December 8<sup>th</sup> this year, again sponsored by the Celtic Cross. The prices should be more child-friendly this year.
  - The Staff Christmas Party will likely be December 13<sup>th</sup>; Elyse Cloran will be planning this.
  - The lunchroom duties are flowing more smoothly now. We have a daily volunteer sign in sheet, and Roxysann has been sending out email reminders.
  - The Copy Parent job has been overwhelming this fall. We may need to evaluate laminating jobs (may not get finished that day?). Tricia will discuss with Melissa Kolb (chair)
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**Next meeting: Friday, December 1st, 11 am-12pm, in the Church Library**

**November meeting has been cancelled.**