

## PTO Board Meeting September 15, 2017

**Present:** Sr. Maria Benedicta, Tim Fletcher, Tricia Powers, Meg Linden, Katie Broach, Anne Casavant, Tami Jurewicz

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### **Principal's update:**

- We had excellent Istep scores this year, in the 90<sup>th</sup>-91<sup>st</sup> percentile. We are excited to report that we have a Department of Education Grade "A"!
- Last Friday, we had a test of the School Messenger system to make sure that calls can be made to every parent in case of inclement weather, emergencies, etc. All families were contacted successfully.
- The new lunch program for the most part has been running smoothly. The lines are longer given the multiple choices students have. Also, it is imperative that the lunch duty parents be there- we need all the hands we can get! Kathy is no longer sending reminders this year, and the parents on duty are no longer listed on the monthly lunch menu.
  - Possibilities to consider: Create a Sign Up Genius with each parent's email; Anne Casavant may consider sending out weekly email reminders; we could also have a family sign in list at the office so we can keep track of no-shows.
- Monday, September 18<sup>th</sup>, we have no school. It is a diocesan teacher day with a faith formation course.
- We will have a late start on Friday, September 22<sup>nd</sup>, for teacher professional development.
- We will be looking at the NWEA MAP testing scores. We will look at how we can personalize instruction more effectively and will make a strategic plan. This is adaptive (vs. Istep, which is pass or fail), which means that if

questions are answered correctly, then the student advances to the next level of questions.

- September 25<sup>th</sup> will bring the “Fight the New Drug” presentation to our 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders, at the parents’ discretion. There will also be a parent meeting that evening at 7 pm. Middle schoolers and high schoolers are welcome to attend.
- On September 29<sup>th</sup>, there will be a 7<sup>th</sup> grade leadership program at Guerin.

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### **Vice Principal’s Update:**

- The World’s Smallest Art Gallery will be displaying our students’ artwork through October 1<sup>st</sup>. We appreciate parent and student help with setting up the exhibit!
- Two parents, Amy Stutey and Amy Quinn, have offered to start a new committee for the Fine Arts. They have met and put an outline together, and are interested in ideas. Examples include:
  - Should we have a parent volunteer to help with kindergarten music? We could have a Sign Up Genius form like Mrs. Barks sends out.
- Scrip funds: We are creating a new committee to assess the school’s needs and to decide how best to use the Scrip funds. This will be part of the mission effectiveness School Improvement Committee. We will collect teacher and administrative staff wish lists and ideas from parents.
  - We need to identify a teacher who could assist with this committee.
  - This could be a two year position for the PTO assistant treasurer.

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## Treasurers' Update:

- Income Update on the end of the 2016/2017 school year: we have \$15,446 net income (in excess of our expenses). Adding that to the beginning of the year cash balance, we have \$61,000 in our bank account.
  - The majority of the income is Scrip income. We budgeted for an income of \$25,000, and we made \$36,000 (prior to the 8<sup>th</sup> grade families using their portion for the Washington, DC trip).
  - Kroger, Chik-Fil-A, Freddy's, and the used uniform income were all above what was expected.
  - We also had \$4 per student allocated for classroom parties, but it is not always used.
- Expense update from the end of the 2016/2017 school year: We adjusted any items that were over budget last year to reflect the true cost this year. These included the teachers' luncheon, the remaining cost of the smart board panels and a computer cart for the lab, the Dibels subscriptions, and the Read Naturally Live subscriptions. We also had scrip funds diverted towards the 8<sup>th</sup> grade trip for each family who qualified.
- 2017/2018 Income update: We have interest income, used uniform sales, a check from Kroger, and we have Chik-Fil-A spirit night coming up on October 11<sup>th</sup>. Note: the Kroger income was down from last year (\$1,800 last year; \$1,588 this year). We do have to re-register our Kroger cards each January, so a reminder will go out in the Messages from the Mount.
- 2017/2018 Expense Update: Expenses included teachers' supplies, paper products and snacks for the Newcomers' Events, the ice cream and supplies

for Raider Roundup, the faculty appreciation lunch, items for scrip including files, binders, and clipboards, Dibels licenses, and the Read Naturally Live program remaining expenses.

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### **Old Business:**

- Meet the teacher night went very well!
  - The 8<sup>th</sup> Grade Carwash was a big success. The proceeds will go to the Washington, DC trip (there will be no more legacy fund).
  - The OLMC birthday party celebration was a hit. We had to buy more cake!
  - The Playground Committee is in full swing!
    - They are discussion getting a list of classroom playground equipment, and will get a teachers' wish list together.
    - They will discuss the possibility of building a shed near the playground for storage of all the playground equipment.
  - The Room Parent meeting went well. Parents appreciated the specific grade level meetings in the pods after the main discussion.
  - Fall movie night is tonight! The Spring movie night may be moved to April 20<sup>th</sup>.
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### **New Business:**

- The Mothers' Mass and Brunch will be on October 9th. Gina Snyder and Erin Sullivan are the chairs. The Ritz Charles and the speaker have been reserved. Green envelope invitations will be sent by email soon.
- The Book Fair is coming up; Anne Heilman is chairing.
- Kim Bremer is planning the Disability Awareness Week activities.

**Next meeting: Friday, October 27, 11 am-12pm, John Bosco Room**